



VERMONT

**GUARANTEED RIDE HOME
REIMBURSEMENT TRIP SUMMARY**

DATE / TIME OF EMERGENCY	\$ REIMBURSABLE TRIP COST (Max amount is \$70)
TRIP ORIGIN	
TRIP DESTINATION	

HOME ADDRESS (OR WHERE YOU WILL RECEIVE YOUR REIMBURSEMENT)	
NAME:	
STREET:	
CITY:	STATE: ZIP:
EMAIL:	PHONE:

How did you get to work on the day of the emergency?

Vanpool Carpool Bicycle Walk Transit

Which Guaranteed Ride Home service did you use?

Taxi Rental car/CarShare Uber/Lyft Transit Mileage (Fill out all 3 fields)

What caused the emergency?

- Personal or family emergency
- Sudden illness or carpool driver or myself
- Carpool driver had an emergency
- Mechanical breakdown of carpool vehicle
- Unexpected emergency overtime

1. Total trip miles:
2. Person who provided the ride:
3. Contact number for verification:

Commuters are required to track greener trips with Go! Vermont to use the Guaranteed Ride Home reimbursement program.

I recorded my commute trip through the Go! Vermont App or Website

COMMUTER SIGNATURE	DATE
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By signing the above, I attest this information is correct and confirm this trip qualified for the GRH program.

*Please return this completed trip summary AND a copy of your receipt.
Commuter has up to 30 days from the qualified trip to submit for reimbursement.
Please allow 6 weeks from when we receive the form for review & reimbursement.
The maximum amount for a reimbursed trip is \$70 and the GRH reimbursement can only be used 4 times in a calendar year. The GSA-approved mileage reimbursement rate is \$0.625 per mile effective July 1, 2022.*

**Complete this form and attach receipt for Taxi/Uber/Lyft/Transit/Rental Car/CarShare
Send both documents to govermont@vermont.gov**